



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

BOARD OF GOVERNORS MEETING NO. 2
Office of Chorley & Bisset Ltd.

SEPTEMBER 16, 1985
5:15 PM

* * * * * AGENDA * * * * *

- 2.0 Open Meeting
- 2.1 Secretary to read last Board of Govenors Minutes.
- 2.2 Unfinished business arising out of Minutes.
- ✓ 2.3 TREASURER'S REPORT
 - 1. Peter Golem to give final report.
 - 2. Charles Clemance to table new budget.
 - 3. Discussion and set fee schedule for new year.
- ✓ 2.4 EDUCATION (Owen Glendon)
- ✓ 2.5 ENERGY MANAGEMENT (Gregg James)
- ✓ 2.6 HISTORIAN (Bert Fenner)
- 2.7 LEGISLATION (Peter van der Westen)(no report)
- 2.8 MEMBERSHIP (Dave Henry)
- ✓ 2.9 NEWSLETTER (Don Johnson)
 - 1. Needs newsletter items for newsletter at this meeting.
 - 2. Review Roster. Please provide list of new members joining or address changes.
- 2.10 NOMINATING (Cliff Morrison) (no report)
- ✓ 2.11 PROGRAM (John Kenney) (full report)
- ✓ 2.12 PUBLICITY (Bruce Schie) (some report)
- 2.13 RESEARCH PROMOTION (Ron Granger) (optional report)
- ✓ 2.14 SPECIAL EVENTS - Report on Golf Tournament. Thursday, September 12th, 1985, Fanshawe Park. (John Kenney)
- ✓ 2.15 TECHNICAL (Norm Clarke)
- ✓ 2.16 CRC ACTION (Ron Granger) (report)
- ✓ 2.17 CRC - HAMILTON 1986 (Don Johnson & John Kenney) *RCI - 14th*
May 15, 16, 17, 1985
- 2.18 CRC 1988 - LONDON CANADA CHAPTER - HOST (everyone)
Peter Golem, Chairman

MINUTES

Page 1 of 2

BOARD OF GOVERNORS MEETING

London Canada Chapter

CHAPTER:

MEETING DATE: 16 September 1985

ATTENDANCE: MEMBERS 10

; GUESTS 0

; COMPILED BY Peter Golem

DISTRIBUTION: Retain BLUE original for chapter files and mail GREEN copy to your Regional Chairman. Send WHITE copy to Manager, Membership Dept., ASHRAE, Atlanta, together with the YELLOW copy for "Journal" information.

SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

Present: Don Johnson
Greg James
Norm Clarke
Ron Granger
Bert Fenner
Charles Clemance
Owen Glendon
Bruce Schie
Peter Golem
John Kenney

1. Called to order at 5:25 p.m.
2. Peter G. read minutes of 11 June meeting.
Moved by Peter G. Seconded by Bruce S.
Carried.
3. Peter G. reviewed summary of 1984/85 revenues and expenses. Cumulative surplus for the year was \$550.06 with a total bank balance at 30 June, 1985 of \$1,368.08.
4. Charles C. presented proposed 1985/86 budget. Consensus agreement. Charles will revise and resubmit for October meeting.
5. After discussion on 1985/86 dues, Ron G. moved dues be: \$100 for members, \$15 for out-of-town members and \$15 for all guests and out-of-town member meals. Seconded by Bert F. Carried.
6. Owen G. gave education report. Anticipates 30 to 35 student members at U.W.O. and 15 to 20 members at Fanshawe College.
7. Greg J. gave energy management report. Planning started for Engineering Week. Region II Vice-Chairman coming 27 September.
8. Bert F. asked if an attempt could be made to locate the Chapter Charter.
9. No membership report.

MINUTES

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BOARD OF GOVERNORS MEETING

London Canada Chapter

MEETING DATE: 16 September 1985

CHAPTER:

ATTENDANCE: MEMBERS 10; GUESTS 0; COMPILED BY Peter Golem

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10. John K. reported speaker arranged for September meeting. Ladies Night is open for suggestions. Expect April field trip to a Detroit location with Windsor Chapter. Probably Joe Olivieri for May meeting.
11. The video tape "What is ASHRAE" will be shown at September meeting.
12. Bruce S. reported London Free Press has published meeting night dates.
13. John K. reported the golf tournament was a financial success. 1986 tournament is set for 11 September. Bruce S. recommended soliciting prizes from equipment suppliers.
14. Adjourned at 7:00 p.m.

MINUTES

BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 15 October 1985

ATTENDANCE: MEMBERS 6; GUESTS 0; COMPILED BY Peter Golem

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Present: Don Johnson
Peter Golem
Dave Henry
Greg James
Charles Clemance

1. Meeting called to order at 5:20 p.m.
2. Peter G. read Minutes of 16 September meeting.
Moved by Dave H., seconded by Charles C. CARRIED.
3. Treasurer's Report by Charles C.:

Savings Account	:	\$1,952.04
Chequing Account	:	<u>1,361.31</u>
		\$3,313.35
- Modest number of membership dues already in. Moved by Charles C. Seconded by Peter G. CARRIED.
4. Membership Report by Dave H.:

October Chapter Meeting will feature Walter Marcon of Honeywell and Jim Cooper of Specialized Energy Controls talking about Energy Management in the commercial market.
5. Greg J. Energy Management Report:
 - package of information received from region
 - ASHRAE display reserved for 24 - 28 Feb/86
 - starting plans for Engineering Week
 - anticipate topic of February meeting to be Energy Management Financing.
6. No report from all other committee chairmen.
7. Don J. reported that George Buckler may be attended the January Chapter Meeting. If so, there likely will be a Board of Governor's Meeting in the late afternoon just prior to the Chapter Meeting.

MINUTES

BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 15 October 1985

ATTENDANCE: MEMBERS 6; GUESTS 0; COMPILED BY Peter Golem

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8. Don J. reported that John Kenney has proposed holding Ladies Night (24 November) at the Art Gallery with meal, gallery tour and demonstration by artist. Discussed and approved.
9. Adjourned at 6:25 p.m.

AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

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MINUTES

BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 11 November 1985ATTENDANCE: MEMBERS 7; GUESTS 0; COMPILED BY John Kenney

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Present: Don Johnson
John Kenney
Charles Clemance
Greg James
Bert Fenner
Bruce Schie
Owen Glendon

1. Meeting called to order at 5:22 p.m.
2. Minutes of previous meeting were not available.
3. John K. to phone Highland and confirm no meeting there this month, 25 November 1985.
4. Charles C. to issue updated financial report this month.
5. Owen G. reported that Fanshawe College has dropped the Refrigeration Technologist course. This will result in a 35% decrease in ASHRAE Student memberships locally.
6. Greg J. reported that he is working on having:
 - 2 entries into the building energy competition
 - ASHRAE available for Engineering Week in February
 - Mr. Adler, who is with Energy, Mines and Resources, (Federal Government) is our guest speaker at the 24 February meeting. He will give a general talk on Energy Savings programs and how to finance the implementation of such programs. It is hoped that enough interest will be generated to make an Energy Management Seminar feasible.
7. John Kenney reported that Ladies Night arrangements have been finalized as follows:
 - meeting place - London Art Gallery
 - catered by Friars Cellar
 - 6:30 p.m. cocktails

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BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 11 November 1985
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7. - continued
 - 8:45 - 9:00 start of tour by Curator Debrane Esterbrook
 - 9:30 start of tour by artist Wayne Geliveyse of his one man show
 - Total cost including room rental, speaker costs and meal of \$34.80/couple.
8. Discussion took place regarding last meeting where 13 people who said they were coming, and did not show up. It was agreed that Don J, would write a letter to the membership for inclusion in the Newsletter.
9. It was noted that Bruce Schie has been appointed by Region to represent the London Chapter on the "R" in the ASHRAE committee.
- 10: Meeting adjourned at 6:00 p.m.

Present: Don Johnson
John Kenney
Charles Clemance
Gregg James
Bert Fenner
Bruce Schie
Owen Glendon

- 3.0 Meeting opened at 5:22 P.M.
- 3.1 Minutes of previous meeting were not available.
- 3.2 John Kenney to phone Highland and confirm no meeting there this month, November 25, 1985.
- 3.3. Charles to issue updated financial report this month.
- 3.4 Owen reports that Fanshawe College has dropped the Refrigeration Technologist course which will result in a 35% decrease in ASHRAE Student memberships.
- 3.5 Gregg James reports that he is working on having:
- 2 entries into the building energy competition
 - Ashrae available for Engineering week in February
 - Mr. Adler, who is with Energy, Mines & Resources, (federal government) as our guest speaker at the Feb. 24 meeting. He will give a general talk on Energy savings programs and how to finance the implementation of such programs. It is hoped that enough interest will be generated to make an energy management seminar feasible.
- 3.10 John Kenney reported that ladies night arrangements have been finalized as follows:- Meeting Place London Art Gallery
- Catered by Friars Cellar
 - 6:30 cocktails
 - 7:30 Dinner
 - 8:45 - 9:00 Start of Tour by Curator Debrane Esterbrook
 - 9:30 Start of Tour by artist Wayne Geliveyse of his one man show
- Total cost including room rental, speaker costs, and meal of \$34.80/couple

Discussion took place regarding last meeting where 13 people who said they were coming, and did not show up. It was agreed Don would write a letter to the membership for inclusion in the newsletter.

It was noted that Bruce Schie has been appointed by Region to represent the London Chapter on the "R" in Ashrae committees.

Prepared by

John Kenney

MINUTES

BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 13 January 1986

ATTENDANCE: MEMBERS 9; GUESTS 0; COMPILED BY Peter Golem

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED	Present: Don Johnson Bruce Schie John Kenney Greg James Bert Fenner	Ron Granger Owen Glendon Dave Henry Peter Golem
1. PRESIDING OFFICER		
2. CALL TO ORDER (Time & Place)		
3. ROLL CALL	1. Meeting called to order at 5:22 p.m.	
4. APPROVAL OF MINUTES	2. Minutes of November meeting accepted as printed.	
5. REPORTS	3. <u>Treasurer's Report:</u>	
6. ELECTION Members Officers	Savings : \$1,952.04	
7. OLD BUSINESS	Current : <u>2,288.89</u>	
8. NEW BUSINESS	\$4,240.93	
9. SPEAKER	<hr/> <hr/>	
10. DISCUSSIONS	No outstanding expenses.	
11. MOTIONS	Moved by John K. Seconded by Ron G. CARRIED.	
12. RESOLUTIONS	4. <u>Education Committee Report:</u>	
13. OTHER FEATURES	- Local PDS Seminar - discussion. General agreement on problems related to putting on a series of 6 sessions. Some agreement that smaller, focused seminars could work. No decision - review at February meeting.	
14. ADJOURNMENT	5. <u>Energy Management Report:</u>	
	- Plan on 2 energy management project entries in ASHRAE Competition.	
	- ASHRAE display ordered for Engineering Week.	
	- If significant non-ASHRAE people attend February meeting, then the meeting could be considered an Energy Management Seminar.	

MINUTES

BOARD OF GOVERNORS MEETING

CHAPTER: London Canada Chapter MEETING DATE: 13 January 1986

ATTENDANCE: MEMBERS 9; GUESTS 0; COMPILED BY Peter Golem

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6. Membership Committee Report by Dave H:
 - New membership forms available. Much simpler than old form.
7. Program:
 - January meeting - Ken Scott, Director of Engineering for United McGill on Computer-Aided Duct Design. Len Swallow will introduce speaker.
 - Ron G. has slide/tape show for January meeting.
 - March - Student's Night.
 - April - field trip to U.W.O. Co-generation Plant. Meal at U.W.O. Stan Toal is the contact.
 - May - Dunham-Bush engineer to give general talk on screw compressor chillers.
8. Publicity Committee Report by Bruce S:
 - Western Ontario Business News has requested a concise statement of ASHRAE aims and objectives.
9. Research Committee Report:
 - Chapter goal - \$2,300.
 - Mailout materials ready in a week or so.
10. George Buckler may attend February meeting.
11. Peter G. will contact Holiday Inn prior to next Board of Governor's meeting regarding location of 1988 CRC.
12. Meeting adjourned at 5:59 p.m.



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

BOARD OF GOVERNORS MEETING NO. 6
OFFICE OF CHORLEY & BISSET LTD

FEBRUARY 10, 1986
5:15 PM

* * * * * AGENDA * * * * *

- 6.0 OPEN MEETING ✓
- 6.1 SECRETARY TO READ LAST BOARD OF GOVERNORS MINUTES. ✓
- 6.2 UNFINISHED BUSINESS ARISING OUT OF MINUTES. ✓
- 6.3 TREASURER'S REPORT (CHARLES CLEMANCE) ✓
- 6.4 EDUCATION REPORT (OWEN GLENDON) ✓
- 6.5 ENERGY MANAGEMENT REPORT (GREG JAMES) ✓
 - 1. ENGINEERING WEEK - WHITE OAKS MALL ✓
- 6.6 HISTORIAN/RECEPTION (BERT FENNER) ✓
 - 1. PROBLEM OF PEOPLE NOT SIGNING IN. ✓
- 6.7 LEGISLATION REPORT (PETER VAN DER WESTEN) (NO REPORT) ✓
- 6.8 MEMBERSHIP REPORT (DAVE HENRY) ✓
- 6.9 NEWSLETTER (DON JOHNSON) ✓
- 6.10 NOMINATING (CLIFF MORRISON) (NO REPORT) ✓
 - 1. SHOULD PROBABLY HAVE CLIFF MORRISON ATTEND THE NEXT BOARD MEETING ✓
- 6.11 PROGRAM CHAIRMAN'S REPORT (JOHN KENNEY) ✓
 - 1. FEBRUARY'S PROGRAM - GREG JAMES ✓
 - 2. MARCH PROGRAM - STUDENT'S NIGHT - OWEN GLENDON ✓
 - 3. APRIL PROGRAM - COGENERATION PLANT TOUR - JOHN KENNEY ✓
 - 4. MAY PROGRAM - SCREW COMPRESSORS - JOHN/BRUCE ✓
- 6.12 PUBLICITY (BRUCE SCHIE) (ABSENT) ✓
- 6.13 RESEARCH PROMOTION (RON GRANGER) ✓
- 6.14 CRC ACTION (RON GRANGER) ✓
- 6.15 TECHNICAL (NORM CLARKE) ✓
- 6.16 CRC - HAMILTON 1986 - MAY 14, 15, 16, 1986 ✓
- 6.17 CRC - LONDON 1988 (PETER GOLEM) ✓

STAN TOAL



AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

LONDON CANADA CHAPTER / P.O. 653 / LONDON, ONTARIO N6A 4Y4

BOARD OF GOVERNORS MEETING NO. 7
HIGHLAND GOLF & COUNTRY CLUB

MARCH 31, 1986
4:00 PM

* * * * * AGENDA * * * * *

- 7.0 OPEN MEETING
- 7.1 MINUTES Secretary to read last Board of Govenors Minutes.
- 7.2 UNFINISHED BUSINESS arising out of Minutes.
- 7.3 TREASURER'S REPORT (Charles Clemance)
- 7.4 EDUCATION (Owen Glendon) (report)
 - 1. Students Night
 - 2. Other
- 7.5 ENERGY MANAGEMENT (Gregg James) (report)
 - 1. Engineering Week ✓
 - 2. Other
- 7.6 HISTORIAN (Bert Fenner)
- ✓ 7.7 MEMBERSHIP (Dave Henry) (report) 38 Students
 - 1. Status report
- ✓ 7.8 NEWSLETTER (Don Johnson)
 - 1. Needs more news items
- ✓ 7.9 NOMINATING (Cliff Morrison) (report)
 - 1. Next year's slate.
- ✓ 7.10 PROGRAM (John Kenney) (report) **CAMPUS CLUB**
- ✓ 7.11 PUBLICITY (Bruce Schie) (absent)
 - 1. Resignation is being tendered
 - 2. Do we fill slot now or wait for new Board of Governors ?
- ✓ 7.12 RESEARCH PROMOTION (Ron Granger) (good report)
- 7.13 TECHNICAL (Norm Clarke) ~~(report)~~
- ✓ 7.14 CRC ACTION (Ron Granger) N/C **TRILE BOYCE**
- 7.15 REGIONAL CHAIRMAN (George Buckler) (report)
 - 1. Can Chapter get a new Charter ?
- ✓ 7.16 CRC - HAMILTON 1986 (Don Johnson & John Kenney)
 - 1. May 14, 15, 16, 1986
 - 2. Maximum attendance by Chairmen & Board members
- ✓ 7.17 CRC 1988 - LONDON CANADA CHAPTER - HOST (everyone)
John Kenney, Chairman ~~1987~~
- ✓ 7.18 NEW BUSINESS